

YODEL

Client IT label specification



The 'common' label



In this section the common label layout and requirements are described in full, with explanations on each component of the label and why it is important for all parts of the label to be visible.

Overview of element placement

- | | | |
|--|--------------------------|-------------------------------|
| a Product & Service Description | e Ship to address | i Routing information |
| b Carrier logo | f Service Code | j Licence plate number |
| c Meter no. ECD. | g Shipment Detail | |
| d Ship from address | h Item Count | |

Metadata

This table specifies the specifications for each element of the label. Please note the minimum font sizes required for each part of the label, which are critical to follow in order for us to deliver your parcels efficiently. Maximum height should also be considered when creating and printing your labels

Section	Element	Font Size	Font Height	Size at 200 dpi	Font Style	Example
Ship 'From' Address	From	8	2.82 mm	22		From:
	Address	8	2.82 mm	22		COMPANY NAME, POSTCODE
Ship 'To' Address	Org Name Department Address Line 1 Address Line 2	10	3.53mm	28		ORG NAME DEPARTMENT NAME ADDRESS LINE 1 ADDRESS LINE 2
	Town / City County / State	11	3.88mm	31	Bold	TOWN COUNTY
	Postcode / ZIP	20	7.06mm	56	Bold	LE67 5DN
Service Code	Service Code	26	9.18mm	72	Bold	1H
Shipment Detail	Sender Reference Consignee Reference	8	2.82mm	22		Your Customer's Ref Your Ref
Routing Information	Service Centre and Yodel Sector	20	7.06mm	56	Bold	28_ALFRETON GAZ 149 65F
Routing Information Licence Plate	Routing Code	11	3.88mm	31		2LGBLE675DN+01000002
	Licence Plate	11	3.88mm	31		(J)JD00 022 340 0100 0124
Meter	Meter Number	11	3.88mm	31	Bold	34001
Carrier	Yodel	26	9.18mm	72	Bold	YODEL

Why is the label so important?

The label is critical to the smooth flow of any parcel through our network. It is how we ensure that every colleague at every touchpoint the parcel has within our network, knows where your parcel needs to be and when.

Although all of the elements of the label are important to include, we will be unable to deliver your parcel if it does not include the following information in a clear and legible format:

- a Post code
- b Depo Code
- c Tour Number
- d Barcodes

MON TO SAT
YODEL
METER: 34001


24
From: YODEL, ATLANTIC PAVILION, ALBERT DOCK, LIVERPOOL L3 4AE

To: ORGANISATION NAME
DEPARTMENT NAME
ADDRESS LINE 1
ADDRESS LINE 2
TOWN
COUNTY
LE67 5DN


Handling:
1H

Consignee Ref. : YOUR CUSTOMER REFERENCE
Consignor Ref. : YOUR REFERENCE

28_ALFRETON GAZ149 65F



2LGBLE675DN+01000002



(J)JD00 022 340 0100 0124

a
b
d

c

It is also critical that the quality of the label is of a high standard

To ensure an efficient transit through the Yodel network, please ensure that all of the following detail the label is adhered to

- Clear and distinctive printing – every letter, number or line should be clearly visible
- The barcode(s) have clear, individual lines with no blurred or faint lines
- A high level of print quality with no fading
- No part of the label is covered
- That the label is whole with no tearing



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